

**Minutes**  
**Meeting of November 18, 2020**  
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The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular Session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on November 20, 2020 at 6:30 p.m. to take action on the following matters of City business.

**ROLL CALL**

Mayor Smith noted for the record the presence, of Aldermen Burke, Richardson, Lafontaine and Piazza, also present City Clerk Mickey Lagasse and City Attorney Malcom Jones (All via teleconference)

**MAYOR'S REPORT**

- Discussed covid-19 response concerning the delivery of the hanging traffic lights
- Thanked Ms. Kristen Tusa and Alderman Burke for a successful Veterans Parade.
- Wished everyone a happy Thanksgiving.

**ALDERMEN'S COMMENTS**

**Re: Alderman Burke**

- Inquired about action taken at the prior meeting related to a Planning and Zoning issue. (Issue to be addressed in Attorney's comments)

**MAYOR'S COMMENTS (CONT.)**

**Re: The Mayor discussed a contract/agreement/proposal from Electrician Aaron Wilkerson submitted to the Board prior to the meeting. Alderman Burke requested the issue be moved to the next Board of Mayor and Aldermen meeting. Mr. Jones recommended the service be continued for 3 months and re-visit the issue then.**

**ALDERMEN'S COMMENTS**

**Re: Alderman Richardson - Had no comments**

**Re: Alderman Lafontaine**

- Discussed the lift stations and preventive maintenance and the skater system.
- Requested the hurricane debris be pushed to the side of the road.

**Re: Alderman Piazza – Had no comment.**

**ATTORNEY'S COMMENTS**

**Re: Advised the Zoning issue be re-advertised and heard at the 2<sup>nd</sup> meeting of December.**

**Re: Noted the requirement of Bid Bond for Debris Monitoring.**

**Re: Provided the Board with the timeline for the receipt of Debris Removal/Debris Monitoring proposals, final selection of a contractor and subsequent start date.**

**PUBLIC COMMENTS**

**Re: There were no public comments**

**PLANNING AND ZONING (Item removed at the request of the applicant)**

**Re: Applicant removed issue to amend their submission.**

~~Beach Walk Development, LLC has made application for a Conditional Use for an R-1 Single Family Zoning District per Section 601.2(G) of the current Zoning Ordinance. The purpose of the Conditional Use application is to allow the development of a Residential Planned-Development Project pursuant to Section 401.8 of the current Zoning Ordinance. The property consists of the following Parcels, "Parcel #1"- 161F-0-02-022.008, "Parcel #2"- 161F-0-02-017.000 and "Parcel #3"- 161C-0-02-139.000. Legal Descriptions of Parcels; Parcel #1—Part of Lot 14, 2nd Ward, City of Waveland, MS. Parcel #2—Lot 12A, 2nd Ward, City of Waveland, MS. Parcel#3—Lots 27A & 26B, Grosvenor Place Subdivision.~~

~~Beach Walk Development, LLC has made application for a Conditional Use for an R-1 Single Family Zoning District per Section 601.2(G) of the current Zoning Ordinance. The purpose of the Conditional Use application is to allow the development of a Residential Planned-Development Project pursuant to Section 401.8 of the current Zoning Ordinance. The property consists of the following Parcels, "Parcel #1"- 161F-0-02-022.008, "Parcel #2"-~~

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~~161F-0-02-017.000 and "Parcel #3" - 161C-0-02-139.000. Legal Descriptions of Parcels; Parcel #1 - Part of Lot 14, 2nd Ward, City of Waveland, MS. Parcel #2 - Lot 12A, 2nd Ward, City of Waveland, MS. Parcel#3 - Lots 27A & 26B, Grosvenor Place Subdivision.~~

~~Commissioner Adams made a motion, seconded by Commissioner Watson to recommend approval of Conditional Use for a Residential Planned-Development Project and to recommend approval of the preliminary plat. Chairman Meggett called for a vote. Commissioner's Adams and Commissioner Watson voted in favor of the motion. Commissioner Harris voted no. Chairman Meggett stated that the motion was approved~~

**CONSENT AGENDA (a -t)**

**Re: Approve Consent Agenda items a-t, with Item #r removed**

Alderman Lafontaine moved, seconded by Alderman Burke to approve the Consent Agenda items a-t, with item #r removed.

**INVOICES/NICHOLSON AVENUE SIDEWALKS PROJECT**

**Re: Payment Application No. 3 from Greater Gulf Development**

- a. Approve Payment Application No. 3 from Greater Gulf Development in the amount of 24,859.42- for the Nicholson Avenue Sidewalks Project. **(EXHIBIT A)**

**INVOICES/VETERANS MEMORIAL CONCRETE REPAIRS AND IMPROVEMENTS**

**Re: Invoice 220-003.007-1 from Compton Engineering – Veterans Memorial**

- b. Invoice 220-033.007-1 from Compton Engineering in the amount of \$2,500.00 - Veterans Memorial Concrete Repairs and Improvements. **(EXHIBIT B)**

**INVOICES/NICHOLSON AVENUE PROJECT**

**Re: Invoice 217-043-30 from Compton Engineering –Nicholson Avenue Project**

- c. Invoice 217-043-30 from Compton Engineering in the amount of \$15,560.14 - for construction oversite for the Nicholson Avenue Project. **(EXHIBIT C)**

**PRIVILEGE LICENSE REPORT**

**Re: Report for the Month of October 2020**

- d. Approve the Privilege License Report for the Month of October 2020, as submitted.

**BUILDING DEPARTMENT**

**Re: Permits Report for the Month of October 2020**

- e. Approve the Permits Report for the Month of October 2020, as submitted. **(EXHIBIT D)**

**COURT DEPARTMENT**

**Re: Report for the Month of October 2020**

- f. Approve the Court Statistics Report for the Month of October 2020 as submitted. **(EXHIBIT E)**

**MINUTES**

**Re: Minutes of the Regular Meeting of October 21, 2020**

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- g. Approve the Meeting minutes of the Regular Meeting of October 21, 2020, as submitted.

**MINUTES**

**Re: Minutes of the Regular Meeting of November 3, 2020**

- h. Approve the minutes of the Regular Meeting of November 3, 2020, as submitted.

**MINUTES**

**Re: Minutes of Special Meeting of November 6, 2020**

- i. Approve the minutes of the Special Meeting of November 6, 2020, as submitted.

**REVENUE AND EXPENSE REPORT**

**Re: Report for FY ending September 30, 2020**

- j. Spread on the minutes the Revenue and Expense Report (Disbursements) Fiscal Year ending September 30, 2020. **(EXHIBIT F)**

**REVENUE AND EXPENSE REPORT**

**Re: Report of actual Revenue and Expenditure as amended to actual**

- k. Approve Summary Actual Revenues and Expenditures as amended to actual through FY Ending September 30, 2020. **(EXHIBIT G)**

**COMMITTEES/DEBRIS REMOVAL/DEBRIS MONITORING**

**Re: Committee to review and recommend a Debris Removal and Debris Monitoring**

- l. Mayor to approve appointment a Committee to review and recommend to the Board a Debris and Monitoring Contractor for debris oversight and removal.

**PERSONNEL/PUBLIC WORKS/STREETS DEPARTMENT**

**Re: Increase Rate of Pay for Devron Jones**

- m. Approve an increase of \$1.00 per hour for Operator Devron Jones effective November 30, 2020 this is not a budgeted increase but will not exceed the aggregate budget.

**PERSONNEL/PUBLIC WORKS/STREETS DEPARTMENT**

**Re: Increase Rate of Pay for Leroy Hawkins**

- n. Approve an increase of \$1.00 per hour for Operator Leroy Hawkins, effective November 30, 2020 this is not a budgeted increase but will not exceed the aggregate budget.

**PERSONNEL/POLICE DEPARTMENT**

**Re: New Hire Gregory Scott Treadway as a new Patrolman**

- o. Approve Gregory Scott Treadway as a new Patrolman in the Police Department at a rate of \$16.35 per hour, pending passage of drug test. He is a State Certified Police Officer, has 2 plus years of experience and is a budgeted position.

**POLICE DEPARTMENT/TRAVEL**

**Re: Officer John DeSalvo to attend K-9 Training School**

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- p. Approve Officer John DeSalvo to attend K-9 Training School in Abbeville, Louisiana for five weeks starting January 17, 2021. Cost to the City will be a \$4,300.00 training fee, use of a city vehicle and 25 days per diem (\$46 per day x 25 days) or \$1,150.00.

**PERSONNEL/PUBLIC WORKS**

**Re: Resignation of Mr. Justyn Jacobs from Public Works**

- q. Spread on the minutes the resignation of Mr. Justyn Jacobs from the Public Works Department, effective November 30, 2020.
- ~~r. Allow a change to the Police Departments SOP to allow a distance of a 30-mile radius as opposed to the previously approved 20-mile radius to allow the City to choose from a wider pool of qualified applicants.~~

**STATE OF EMERGENCY/COVID-19/CORONAVIRUS**

**Re: Continue Local State of Emergency for Covid-19/Coronavirus**

- s. Continue the Local State of Emergency from March 18th, 2020 as it is related to Covid-19 (Coronavirus).

**STATE OF EMERGENCY/HURRICANE ZETA/ZETA-HURRICANE**

**Re: Continue State of emergency for Hurricane Zeta**

- t. Continue the Local State of Emergency as it is related to Hurricane Zeta.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**END CONSENT AGENDA**

**POLICE DEPARTMENT/SOP-POLICE DEPARTMENT**

**Re: Change to Police Department SOP to increase radius for take home vehicles**

- r. Alderman Lafontaine moved, seconded by Alderman Burke to allow a change to the Police Departments SOP to allow a distance of a 30-mile radius as opposed to the previously approved 20-mile radius to allow the City to choose from a wider pool of qualified applicants.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**ENERGY AUDIT/PATH**

**Re: PATH Agreement not approved due to lack of second motion being given**

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Alderman Piazza moved (no second given) to ~~accept~~ TABLE the PATH Company and the best and most responsive bidder to perform the energy audit and additional services as agreed to by the Board. PATH was the only submission.

**\*\*Motion dies for lack of second.**

**Re: Original motion to approve the PATH Agreement – Failed**

Alderman Burke moved, seconded by Alderman Lafontaine to accept the PATH Company and the best and most responsive bidder to perform the energy audit and additional services as agreed to by the Board. PATH was the only submission.

A vote was called for with the following results

Voting Yea: Burke,

Voting Nay: Richardson, Lafontaine & Piazza

Absent: None

**MISSISSIPPI POWER/AGREEMENTS**

**Re: Approve a proposal with Mississippi Power to update City's lights**

Alderman Piazza moved, seconded by Alderman Richardson to approve a proposal from Mississippi Power to update the city's street lights, provide LED lighting and reduced rates in the Mississippi Power Company service areas of the City. This proposal will provide LED streetlights throughout the city, better lighting and a \$31,000.00 reduction in yearly electric cost, subject to Attorney review. **(EXHIBIT H)**

A vote was called for with the following results:

Voting yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**INVOICES/HURRICANE ZETA/ZETA-HURRICANE/PUBLIC WORKS**

**Re: Pay Application No. 1 from Gulf Coast Underground for maintenance on lift stations**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve Pay Application No. 1, from Gulf Coast Underground in the amount of \$149,100.00 for the pumping of the cities lift stations during and after Hurricane Zeta. There were over 800,000 pumped. Making the finding that there was an emergency that was both declared and that existed as a result of Hurricane Zeta and that the delay incident giving incident opportunity for competitive bidding would have been detrimental to the interests of the City and therefore the Mayor authorized the Contracts to be given to this Company, gulf Coast Underground for the services, this being allowed under §31-7-13sub paragraph k Governing authority emergency purchase procedure. *If the governing authority, or the governing authority acting through its designee, shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the governing authority, then the provisions herein for competitive bidding shall not apply and any officer or agent of such governing authority having general or special authority therefor in making such purchase or repair shall approve the bill presented therefor, and he shall certify in writing thereon from whom such purchase was made, or with whom such a repair*

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*contract was made. At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the minutes of the board of such governing authority.*  
**(EXHIBIT I)**

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**INVOICES/HURRICANE ZETA/ZETA-HURRICANE/TREE REMOVAL**  
**Re: Invoice 681427 from Robert “Red” Henry for the removal of trees**

Alderman Burke moved, seconded by Alderman Piazza to approve Invoice 681427 from Robert “Red” Henry Jr. Tree Service in the amount of \$18,975.00 for the clearing of road debris after Hurricane Zeta. (On current docket) Making the finding that there was an emergency that was both declared and that existed as a result of Hurricane Zeta and that the delay incident giving incident opportunity for competitive bidding would have been detrimental to the interests of the City because it was necessary to go ahead and clear Public Road access and to remedy safety hazards of trees leaning from the public right of way toward citizens homes or back toward the street and therefore necessary to act during that emergency, therefore the Mayor authorized the Contracts to be given to this Company, Robert “Red” Henry for the services, this being allowed under §31-7-13 sub paragraph k Governing authority emergency purchase procedure. *If the governing authority, or the governing authority acting through its designee, shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the governing authority, then the provisions herein for competitive bidding shall not apply and any officer or agent of such governing authority having general or special authority therefor in making such purchase or repair shall approve the bill presented therefor, and he shall certify in writing thereon from whom such purchase was made, or with whom such a repair contract was made. At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the minutes of the board of such governing authority*  
**(EXHIBIT J)**

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**INVOICES/HANCOCK COUNTY HUMAN RESOURCE AGENCY**  
**Re: Invoice from Hancock County Human Resource Agency for FY 2020**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve an Invoice from Hancock County Human Resource Agency in the amount of \$5,000.00 for the period of **October 2019 thru September 2020**. City Clerk to discuss. **(EXHIBIT K)**

A vote was called for with the following results

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Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**AUDIT SERVICES**

**Re: Name TMH of Hattiesburg, MS as best and most responsive firm to per audits for the next 3 Fiscal Years**

Alderman Burke moved, seconded by Alderman Lafontaine to approve TMH of Hattiesburg, MS as the best and most responsive firm to perform the City's audit for the coming three years. There were two submissions for services and after reviewing the staff recommendation is TMH. There proposed fee is \$49,500.00 and is a time and material not to exceed contract in the first year.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**PURCHASING/BUILDING DEPARTMENT**

**Re: Approved consideration of a request from Building Department for the purchase of a 2020 Dodge 1500**

Alderman Piazza moved, seconded by Alderman Piazza to approve considering a request from Building Official Josh Hayes to purchase a new 2020 Dodge 1500 pickup truck through the State Procurement Contract. The Cost will not exceed \$20,000.00. The original budget was approved to purchase a used truck not to exceed \$16,000. If approved the budget will need to be amended to cover additional cost.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**Re: Approve purchase of 1 Dodge 1500 for the Building Department**

Alderman Richardson moved, seconded by Alderman Lafontaine to approve the purchase of a new truck for the Building Department as previously discussed and approve budget amendment.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

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**BUILDING DEPARTMENT/PURCHASING/TRANSFER OF INVENTORY/CITY HALL/UTILITY DEPARTMENT/BUILDING DEPARTMENT**

**Re: Transfer of 2005 Ford Expedition from Building Department to Administration in the City Hall, Utilities, and Building Departments respectively**

Alderman Lafontaine moved, seconded by Alderman Richardson to transfer the 2005 Ford Expedition (8927) from the Building Department to Administration to be used by City Hall Utilities, Zoning for day-to-day activities such as running to the bank and post office. Employees are currently using their own vehicles to run errands for City Hall.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**DOCKET OF CLAIMS**

**Re: Claims**

Alderman Burke moved, seconded by Alderman Richardson to approve the Docket of Claims paid and unpaid in the amount of \$752,862.07 dated November 18, 2020 as submitted.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

**RECESS MEETING**

**Re: Recess Meeting at 8:14 p.m.**

Alderman Burke moved, seconded by Alderman Richardson to adjourn the meeting at 8:14 p.m.

A vote was called for with the following results

Voting Yea: Burke, Richardson, Lafontaine & Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on November 23, 2020.

\_\_\_\_\_  
James M. Lagasse  
City Clerk

The Minutes of the Regular Meeting of October 21, 2020 have been read and approved by me on this, the 23<sup>rd</sup> day of November 2020.

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Mike Smith  
Mayor